

WORKSIGHTS, INC.

Central Indiana Regional Workforce Board Regional Operator

<p>Request for Proposals for Data Base Administration & Analysis</p>

Worksights, Inc. (WSI) an Indiana non-profit corporation serves 8 counties in Central Indiana as Regional Operator for the Central Indiana Regional Workforce Board. The Regional Operator provides staff to the board and operates the Work One Centers located in the region. The State of Indiana currently uses the Track One data system to track all participant activity in the state.

As the Regional Operator, WSI has identified the need to procure data base administration and analysis of Track One information for the region. The selected provider should be capable of providing the following services:

1. Act as the Track One Master User for the Region, and
2. Make the appropriate corrections in Track One as approved by the Regional Operator, and
3. Act as the liaison with @Work Solutions and the Indiana Department of Workforce Development, and
4. Work with the Regional Operator to develop customized participant reports to identify performance and activity within the tiers including exits and placements, and
5. Extracting, analyzing and preparing monthly performance reports, and
6. Data base administration, and
7. Assisting the Regional Operator with Track One issues as needed.

The reports will be required on a monthly basis. The company or individual selected should be available to work both on and off site in the Regional Operator's Greenfield office and will work closely with the Director of WorkOne Operations.

Interested parties should submit a proposal that includes the relevant experience of the organization or individual responsible for providing the services along with the fee. Please indicate the number of hours anticipated each month along with a cost per hour.

WSI will review proposals against established criteria based on organizational capacity, experience and cost.

Selection of a successful bidder will be made by August 8th, 2008. A contract will be awarded after successful negotiation with the selected provider.

Proposals submitted electronically to the attention of Lori Henry at lori@worksights.com or mailed to:

**Worksights, Inc.
892 S. State Street
Greenfield, IN 46140**

Proposals must be received by 3:00 PM on Monday, August 4, 2008